

Collard Bridge Scout Activity Centre
Archery Risk Assessment

Reviewed 29/03/2014

Next review : before 1/4/2015

Assessment based upon GNAS rules of shooting and Scout Association Fact Sheet.

Hazard	People at Risk	Control measure	Acceptable Risk
Normal risks associated with archery i.e. Falling onto arrows while carrying them, Overdrawing a bow, Tripping on or being injured by stray arrows. People being shot.	Archers, instructors, spectators and bystanders.	<ol style="list-style-type: none"> 1. All sessions to be run according to rules and procedures set in the session notes. 2. All sessions to be run according to published best practice as set by the GNAS. 3. Range to be inspected for trip hazards before sessions begin. 4. Appropriate length arrows should be used. 5. Appropriate size bows should be used 6. Archery net must be in place to rear of range. 7. Spectators to stay in safe waiting area. 	yes
Equipment Failure i.e. Boss blown or falling over, Net frame failure, Bows and Arrows.	Participants, instructors and intruders.	<ol style="list-style-type: none"> 1. Bosses staked to prevent falling. 2. Pre-session checks must be carried out as detailed in the session notes. 	Yes
Hazards arising from the actions of group members i.e. Overcrowding and Disorderly behaviour.	Everyone involved with the session.	<ol style="list-style-type: none"> 1. Group Leader in attendance. 2. Max group size 10. 3. If over crowding of the area occurs refer to EAP overcrowding. 4. If the behaviour of the group becomes disorderly refer to EAP disorderly behaviour. 	Yes
Hazards arising from the actions of the Instructor(s)	Participant's instructors and spectators.	<ol style="list-style-type: none"> 1. Instructors must pass in-house training and assessment by a GNAS qualified Community Sports Leader or better before being allowed to run a session. 2. Record of Instructors qualifications to be kept. If visiting copy of certificate must be seen by camp Staff before range is used. 	Yes

Weather; sessions may become dangerous due to adverse weather conditions	All involved	1. Sessions may have to be cancelled during periods of heavy rain, high winds and mist or reduced visibility.	yes
Injury to people outside the area of the range.	All involved, customers using the area behind the archery range	<ol style="list-style-type: none"> 1. Arrow netting to be checked for holes or gaps prior to session. 2. Instructor to be aware of group members aiming obviously high of the targets. 3. Archery sessions are not permitted at the same time as the full orienteering course is in use. Range Flag must be flying while range in operation. 	yes